

CALIBRE TRADES AND FINANCE LIMITED

(CIN: U65993WB1981PLC034339)

227/2, A J C Bose Road

Kolkata- 700 020

Email: calibre.roc@gmail.com

NOTICE

Notice is hereby given that the Annual General Meeting of the members of **M/s Calibre Trades and Finance Limited** will be held at the registered office of the company at 227/2, A J C Bose Road, Kolkata – 700020 (West Bengal) on 30th Day of September, 2023 at 13:45 hrs to transact the following business:

ORDINARY BUSINESS:

1. To approve, consider and adopt the Audited Financial Statements of the Company for the Financial Year Ended 31st March, 2023 and the Report of the Board of Directors & Auditor's thereon.
2. To appoint a Director in place of Mr. Rajul Jain (DIN: 01166073), who retires by rotation and being eligible, offers himself for reappointment.
3. To appoint a Director in place of Mr. Surbhit Jain (DIN: 07209326), who retires by rotation and being eligible, offers himself for reappointment.

SPECIAL BUSINESS: NIL

Reg. Office

227/2, A. J. C. Bose Road, Kolkata - 700020

By the Order of the Board
CALIBRE TRADES & FINANCE LTD.

Rajendra Kumar Jain
Director
DIN: 01166105

Date: 02/09/2023

NOTES:

- a) A member entitled to attend and vote at the meeting may appoint a proxy to attend and vote (on poll) instead of himself/herself and such proxy need be a member of the company.
- b) Proxies, in order to be valid must be received by the company duly completed and signed, not less than 48 hours before the commencement of the meeting (i.e. before 28th Sept, 2023 13.45 hours) pursuant to section 105 of the companies Act, 2013. A Person can act as a proxy on behalf of the members not exceeding Fifty and holding in aggregate not more than 10 percent of the Total share capital of the Company. Members holding more than 10 percent of the total share capital of the

- company. Members holding more than 10 percent of the total share of the company may appoint a proxy who shall not act as proxy for any other member. A Proxy Form is Annexed to this report. Proxies submitted on behalf limited Companies, Societies etc. must be supported by an appropriate resolution/authority, as applicable.
- c) The member(s) / proxy(ies)/ authorized representative(s) are requested to bring duly filled attendance Slip (as enclosed herewith) along with their copy of Annual Report, at the AGM ,and handover the attendance slip at the counter at the venue.
 - d) In case of Joint holders attending the meeting, only such joint holder who is higher in order of names will be entitled to vote at the meeting.
 - e) Voting rights will be reckoned on the paid-up value of shares registered in the name of the Members as on Saturday, **29.09.2023 (cut-off date)**. Only those Members Whose names are recorded in the Register of Members of the Company or in the Register of Beneficial Owners maintained by the Depositories as on the Cut-off-date will be entitled to cast their votes at the AGM. A person who is not a member as on cut-off-date should treat this notice for information purpose only.
 - f) Voting by show of hand is not allowed at the Annual General Meeting.
 - g) The Notice of Meeting will be sent to the members, whose names appear in the Register of Members/beneficial owners position list as at the closing hours of business on **03.09.2023** by electronic means at the registered e-mail address, if updated with the Depository /Company/RTA or by permitted mode at the their registered correspondence address (in case their mail ID is not updated).Members holding Physical shares may register their email address with the Registrar and Share Transfer Agents of the Company (RTA) /Company. Members of the Company who have registered their email address are also entitled to receive such communication in physical form, upon request.
 - h) Register of Member and Share Transfer Books of the Company will remain closed from **28.09.2023 to 02.10.2023** (both days inclusive).
 - i) Register of Directors and Key Managerial Person of the Company and their respective Shareholding, maintained under Section170 of the Companies Act, 2013 and Register of the Contracts and Arrangement in which Directors are interested maintained under section189 of the Companies Act, 2013, will be available for inspection by the members at the AGM during the meeting.
 - j) Any Change/Updation in details of members holding shares in Demat may be addressed to their respective DP. Members, holding share in physical mode are requested to notify the change in their address/mandate/bank account to the Company/RTA at SABI Viniyog Pvt. Ltd., 1, Old Court House Corner, Tobacco House, 5th Floor, Room No. 519, Kolkata - 700001.
 - k) Members are hereby informed that the Securities & Exchange Board of India (SEBI) in terms of Circular No.CIR/MRD/DP/10/2013 dated 21st March 2013 has made it mandatory for all listed Companies to make cash payments through electronic mode to the investors .It is further directed that in case of electronic payment is rejected or returned ,the Company shall mandatorily print the bank Account details of the investor on the Company to electronically credit dividend directly in their respective Bank Account.Member holding share in Demat mode are requested to send correct bank details (including MICR No. MIFSC Code, Type of account etc.)to their respective Depository participant,Members holding shares in physical forms are requested to send such bank details along with a cancelled cheque to our Registrars, SABI Viniyog Pvt. Ltd.(SVPL), 1, Old Court House Corner, Tobacco House, 5th Floor, Room No. 519, Kolkata - 700001
 - l) Members are also requested to inform their correct email address, if any, to the depositories (If share held in demat form) and to our Registrars SABI Viniyog Pvt.

CALIBRE TRADES & FINANCE LTD.



DIRECTOR

- Ltd. (If share held in physical form) in compliance of Green initiative as per Circular No. 17/2011 dated 21.04.2011 and 8/2011 dated 29.04.2011 issued by Ministry of Corporate Affairs to facilitate the Company to send notice/documents through e-mail.
- m) Members holding shares in physical form in identical order of names in more than one folio are requested to send the company or SVPL, the details of such folios together with the share certificates for consolidating their holding in one folio. A consolidated share certificate will be returned to such Members after making requisite changes thereon.
 - n) In case of joint holder attending the meeting, the Member whose name appears as the first holder in the order of names as per the Register of the members of the Company will be entitled to vote.
 - o) Members desirous of getting any information on accounts or operations of the company are requested to forward their queries to the company at least seven working days prior to the meeting so that the required information may be readily available at the meeting.
 - p) Section 72 of the Companies Act, 2013, extends the nomination facility to individual shareholders of the company. Therefore, the shareholders holding share certificates in physical form and willing to avail this facility may make nomination in form SH13, which may be sent on request. However, in case of demat holdings, the shareholders should approach to their respective depository participant for making nominations.
 - q) Members are requested to note that dividends that are not claimed within seven years from the date of transfer to the Company's Unpaid Dividend Account, will, as per section 124 of the act, be transferred to the Investor Education and protection fund (IEPF). Shares on which dividend remains unclaimed for seven consecutive years will be transferred to the IEPF as per section 124 of the act, and the applicable rules.
 - r) The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market, hence members holding shares in electronic form are requested to submit the PAN details to their Depository Participants with whom they are maintaining their Demat accounts. Members holding shares in physical form can submit their PAN details to the Company Register and Share Transfer Agents, at Sabi Viniyog Pvt. Ltd., 227/2, AJC Bose Road Kolkata - 700020
 - s) As per the provisions of Section 72 of the Companies ACT, 2013, facility for making nomination is available for the Members in respect of the shares held by them. Nomination forms can be obtained from the Company/RTA by members holding shares in physical form. Members holding shares in electronic form may obtain Nomination forms from their respective Depository Participant (DP)
 - t) As per the amendment made to Regulation 40 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 by SEBI Circular NO. SEBI/LAD-NRO/GN/2018/24 dated 8th June, 2018 read with press release (2018 PR NO.49/2018) dated 03.12.2018, it is now mandated, w.e.f. 1st April, 2019, that except in case of transmission or transposition of securities, request for effecting transfer of securities shall not be processed unless the securities are held in the dematerialized form with a depositor. Further, As per SEBI Circular No. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated April 20, 2018, the Shareholders, who are still holding shares in physical form are requested to take immediate action to Demat their shares to avail easy liquidity and also to update their Bank Account and contact details with the Company/RTA.

CALIBRE TRADES & FINANCE LTD.


DIRECTOR

- u) A route map along with prominent landmark for easy location to reach the venue of AGM is annexed to the Notice
- v) Additional Information, pursuant to Regulation 36(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015, in respect of Directors seeking appointment/re appointment at the AGM, is as under. Requisite consent and declarations, if any, have been received from Directors seeking appointment/re-appointment.
- w) We urge the members to support our commitment to environment protection by choosing to receive their shareholding communication through email. You can do this by updating your E-mail addresses with your Depository Participant (in case of demat holdings) or with the RTA (in case of physical holding).

By order of the Board of Directors
For Calibre Trades and Finance Ltd.

Regd. Office
227/2, A.J.C. Bose Road, Kolkata-700020

Date: 02/09/2023
Place: Kolkata

CALIBRE TRADES & FINANCE LTD.



DIRECTOR

Rajendra Kumar Jain
(DIN: 01166105)
Director

CALIBRE TRADES AND FINANCE LIMITED

(CIN: U65993WB1981PLC034339)

227/2, A J C Bose Road

Kolkata- 700 020

Email: calibre.roc@gmail.com

DETAILS OF DIRECTORS SEEKING APPOINTMENT / REAPPOINTMENT AT THE FORTHCOMING ANNUAL GENERAL MEETING

(In Pursuance of Regulation 36(3) of SEBI Listing Regulations)

Name of Director	Rajul Jain
Date of Birth	11/09/1971
Date of Appointment on the Board	23/05/2022
Qualification	High Secondary
Expertise	She has profound knowledge of administrative works
Directorship held in other Public companies including private companies which are subsidiaries of public companies	Nil
Membership / Chairmanship of Committees across other companies in which he/she is director	Nil
Shareholding in the Company	100 Equity Shares of Face value of Rs. 10/-
Relationship with Other Director	Wife of Mr. Rajendra Kumar Jain

#Excludes Directorships in Private Limited Companies, Foreign Companies and Government Companies

Regd. Office

227/2, A.J.C. Bose Road, Kolkata-700020

Date: 02/09/2023

Place: Kolkata

By order of the Board of Directors
For Calibre Trades and Finance Ltd.

CALIBRE TRADES & FINANCE LTD.

DIRECTOR

Rajendra Kumar Jain

(DIN: 01166105)

Director

CALIBRE TRADES AND FINANCE LIMITED

(CIN: U65993WB1981PLC034339)

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DETAILS OF DIRECTORS SEEKING APPOINTMENT / REAPPOINTMENT AT THE FORTHCOMING ANNUAL GENERAL MEETING

(In Pursuance of Regulation 36(3) of SEBI Listing Regulations)

Name of Director	Surbhit Jain
Date of Birth	
Date of Appointment on the Board	23/05/2022
Qualification	Graduate
Expertise	He has profound knowledge of Marketing & Finance
Directorship held in other Public companies including private companies which are subsidiaries of public companies	Nil
Membership / Chairmanship of Committees across other companies in which he/she is director	Nil
Shareholding in the Company	100 Equity Shares of Face value of Rs. 10/-
Relationship with Other Director	Son of Mr. Rajendra Kumar Jain

#Excludes Directorships in Private Limited Companies, Foreign Companies and Government Companies

Regd. Office

227/2, A.J.C. Bose Road, Kolkata-700020

Date: 02/09/2023

Place: Kolkata

By order of the Board of Directors
For Calibre Trades and Finance Ltd.

CALIBRE TRADES & FINANCE LTD.

DIRECTOR

Rajendra Kumar Jain

(DIN: 01166105)

Director

ATTENDANCE SLIP

D.P. ID	
Client ID	

L.F. No	
No of Shares held	

*Applicable for investors holding shares in electronic form

I/We hereby record my/our presence at the Annual General Meeting of the Company being held at 227/2, A. J. C. Bose Road, Kolkata - 700020 on Saturday, 30 September, 2023 at 13:45 hrs., and at any adjournment thereof

Member's Name

Representative's/Proxy's Name

Member's/ Representative's/Proxy's Name

Notes:

1. A Member / Proxy holder attending the meeting must bring the attendance Slip to the meeting and hand it over at the entrance, duly filled and signed. Joint holders may obtain additional attendance slip on request.
2. A Member / Proxy holder attending the meeting should bring copy of Annual Report for reference at the meeting.

Form No. MGT-11

Proxy form

*[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies
(Management and Administration) Rules, 2014]*

CIN:

Name of the company:

Registered office:

Name of the member (s) :

Registered address :

E-mail Id:

Folio No/ Client Id :

DP ID :

I/We, being the member (s) of shares of the above named company, hereby appoint

1. Name :

Address :

E-mail Id :

Signature :, or failing him

3. Name :

Address:

E-mail Id:

Signature:

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the
.....Annual general meeting/ Extraordinary general meeting of the company, to be held on the
..... day of..... At..... a.m. / p.m. at.....(place) and at any adjournment thereof in
respect of such resolutions as are indicated below :

Resolution No.

1.....

2.....

3.....

Signed this..... day of..... 20....

Signature of shareholder

Signature of Proxy holder(s)

Affix
Revenue
Stamp

**Note: This form of proxy in order to be effective should be duly completed and deposited at the
Registered Office of the Company, not less than 48 hours before the commencement of the
Meeting.**

ROUTE MAP OF AGM VENUE

